

Overview and Scrutiny Management Commission Work Programme 2015/16

Reference	Subject	Format	Lead Officer / Service Area	Portfolio Holder	Comments
30 June 2015					
OSMC/09/157	Revenue and capital budget reports <i>To receive the latest period revenue and capital budget reports</i>	In meeting	Andy Walker – 2433 Finance	Finance	May lead to areas for in-depth review.
OSMC/15/166	Elections <i>To agree the Terms of Reference and methodology for a review of the 2015 elections</i>	In meeting	Nick Carter - Returning Officer		
OSMC/15/165	Scrutiny Support Groups <i>To consider the benefit of establishing supporting scrutiny groups to focus on specific topics</i>	In meeting	Andy Day - Head of Strategic Support		
15 September 2015					
OSMC/09/02	Performance Report for Level One Indicators <i>To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly item.</i>	In meeting	Andy Day - Head of Strategic Support	Strategy and Performance	Quarterly item. To be heard Q1: Sept 14, Q2: Jan 15, Q3: March 15
OSMC/09/157	Revenue and capital budget reports <i>To receive the latest period revenue and capital budget reports</i>	In meeting	Andy Walker – 2433 Finance	Finance	May lead to areas for in-depth review.
OSMC/15/163	CCFA - Hildens Drive <i>To examine the options for improvement of the car park at Hilden's Drive, Calcot</i>	In meeting	Nick Carter	Chief Executive	Added to the programme following discussion at the March 2015 meeting (CCfA proposed by Councillors Webster and Linden).

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OSMC/15/162	<p>Review the outcomes of the Children's Services Ofsted inspection (March 2015) <i>To consider the findings of the Inspectors' report and agree future topics of scrutiny assessing the effectiveness of Children's Services functions</i></p>		Rachael Wardell	Children and Young People	Added to the programme following discussion at the March 2015 meeting.

20 October 2015 - progress monitoring of previous reviews

OSMC/14/151	<p>Children's Services governance arrangements <i>To monitor the progress of the recommendations made on the Children's Services governance review.</i></p>	In meeting	Head of Children's Services - 2735 Children's Services	Children and Young People	Update requested at the 27 January 2015 meeting, following receipt of the task group's report.
OSMC/14/152	<p>Fairer Contributions policy <i>To review the content of the Fairer Contributions policy.</i></p>	Review	June Graves - 2733 Head of Care Comm, Housing, Safeguarding	Adult Social Care	Suggested by Councillor Gwen Mason and added to the work programme at the meeting of 25 February 2014. Heard at the meetings of 25 June 2014 and 1 July 2014. Scrutiny involvement in the review of the policy has taken place early 2015.
OSMC/11/129	<p>Housing Allocations policy <i>To conduct a review of the effectiveness of the Council's Housing Allocation Policy</i></p>	Review	Mel Brain - 2403 Social Care Commissioning and Housing	Housing	Reviewed 2 Dec 14 (12 months after implementation). Further review to be conducted 6 months after the implementation of the additional revisions agreed at Dec 14 Exec.
OSMC/14/153	<p>Severe weather <i>To understand the effect of and response to severe weather experienced during the winter of 2013/14.</i></p>	Review	Carolyn Richardson - 2105 Civil Contingencies Manager	Emergency Planning	Review concluded in September 2014 - recommendations to be revisited in 2015. 1. Sand bag policy review 2. Communications Strategy 3. Recommendations / action plan progress report

Reference	Subject	Format	Lead Officer / Service Area	Portfolio Holder	Comments
01 December 2015					
26 January 2016					
OSMC/09/02	Performance Report for Level One Indicators <i>To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly item.</i>	In meeting	Andy Day - Head of Strategic Support	Strategy and Performance	Quarterly item. To be heard Q1: Sept 14, Q2: Jan 15, Q3: March 15
OSMC/09/157	Revenue and capital budget reports <i>To receive the latest period revenue and capital budget reports</i>	In meeting	Andy Walker – 2433 Finance	Finance	May lead to areas for in-depth review.
23 February 2016					
05 April 2016					

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OSMC/09/02	Performance Report for Level One Indicators <i>To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. Quarterly item.</i>	In meeting	Andy Day - Head of Strategic Support	Strategy and Performance	Quarterly item. To be heard Q1: Sept 14, Q2: Jan 15, Q3: March 15
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Legacy items or items to be scheduled

OSMC/12/149	Newbury town centre parking <i>To ensure that the needs of Newbury residents, businesses and visitors are appropriately balanced.</i>	Task Group	Mark Edwards–2208 Highways and Transport	Transport Operations	Suggested by Councillor Tony Vickers and added to the work programme at the meeting of 2 July 2013. Agreed on 2 Dec 14 - review to take place in Q2 2015. Scope of the review to be considered in May 2015.
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Task Group activity

OSMC/14/158	Delayed Transfer of Care <i>To identify the causes of Delayed Transfers of Care (DToC) and how they might be addressed.</i>	Task Group	Tandra Forster – 2736 Adult Social Care	Adult Social Care	Suggested by Councillor Roger Hunneman and added to the work programme at the meeting of 20 May 2014. Task group established to begin work early spring 2015.
OSMC/12/135	Annual target setting <i>To examine the annual targets being set for 2014/15.</i>	Task Group (Cllrs Webb, Webster & Vickers)	Catalin Bogos – 2102 Strategic Support	Strategy and Performance	Annual review. Task group will be scheduled to meet May or June 2015.